

BCA ORGANIZATION & COMMITTEE CHARTER

TITLE: NEIGHBORHOOD RESIDENTS COUNCIL (NRC)

COMMITTEE TYPE: STANDING COMMITTEE

MISSION:

To improve the community lives of the residential members of Brandermill by providing an organizational structure to serve as the advocate for all neighborhoods to the BCA Board of Directors (Board), to determine and convey matters of neighborhood and community importance to and from the Board, and to enhance participation in the activities and involvement in the governance processes of the Community.

GOALS:

1. Provide a forum for all members of Brandermill to learn of the activities of the Brandermill Community (Community) and the Brandermill Community Association (Association), and to express their views, concerns and recommendations on community activities and issues relevant to the quality of life and the property values in the Community.
2. Develop and implement strategies to communicate efficiently and readily with the Brandermill Community.
3. Establish a volunteer recruitment program to ensure that all neighborhoods have an assigned representative.
4. Gather information, exchange ideas and inform the members of the Community.
5. Provide a structure for reporting information and suggestions from the members to the Board and other Committees for appropriate action.
6. Promote participation of members in the activities of the Community.
7. Enhance the participation of members in the governance of the Community by encouraging service on the Board and Committees, and other Community organizations.
8. Encourage increased voting of members in annual elections and referenda.

ORGANIZATIONAL STRUCTURE and PROCESSES:

The Neighborhood Residential Council (NRC) reports to the Board of Directors of the BCA (the Board), and operates according to the provisions of this Charter, the By Laws of the NRC and the By Laws of the Association, the BCA General Policies for Committee Operations (Committee Policies), and any other regulations that may be promulgated by the Board from time to time.

The NRC shall meet at least quarterly, or more frequently if deemed necessary by the Chair.

COMMITTEE POLICIES:

The Chair, and each member of the Executive Committee of the NRC, will attempt to attend one BCA Board Meeting each year in order to be familiar with the activities of the Association, and to inform the NRC of recent developments. Written reports to the Board will be submitted when indicated. All website, email and other proposed informational material to be distributed by the NRC shall be submitted by the chair of the NRC Executive Committee to the Community Manager for review. The Membership List of the NRC will be updated as indicated, and a file kept at the BCA Office.

It is the responsibility of the Chair of the NRC to ensure the smooth integration and a minimum overlap of its activities with those of other Committees of the Association.

EXPENDITURES

The NRC, with guidance from the Finance Committee or Staff, will develop an estimate of the anticipated annual expenditures of the NRC, and submit this estimate as a component of the NRC Annual Work Plan.

REVIEW

This Charter will be reviewed annually by the Board.

APPROVAL

This Charter was approved by the BCA Board of Directors at the Board Meeting held on February 6, 2012, and supersedes all previous charters approved prior to this date.